



**VACANCY
RE-ADVERTISEMENT**

REFERENCE NR	:	VAC05659
JOB TITLE	:	Senior Manager: Internal Audit and Performance Assurance
JOB LEVEL	:	D4
SALARY	:	R 638,129 - R1,063,548
REPORT TO	:	Executive Internal Audit
DIVISION	:	Internal Audit
DEPT	:	Internal Audit
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent -Internal/external

Purpose of the job

Conduct consulting audit assignments in the review of SITA strategic documents, give internal audit and Performance Assurance team advice and input, and set performance standards and guidelines for Internal Audit division to help improve the long term efficiency and effectiveness of the division.

Key Responsibility Areas

- Update the annual Internal Audit strategic documents, Strategic and detailed operational audit schedules/plans for Internal Audit and Performance Assurance Services (IA & PAS), in accordance with the acceptable audit standards by conducting a wide risk enterprise assessment and within the stipulated time-frame so that an effective and efficient audit process exists to assist management and the board in achieving the strategic objectives;
- Assist in preparation of EXCO and the Audit and Risk Committee factual audit reports on significant findings and recommendations, audit activities and progress against the annual audit plan in line with the audit cycles as approved by the Board/Audit Committee;
- Utilisation of the audit software / tools / resources to support / assist the Internal Audit function to perform their responsibilities / work
- the more effective and efficient;
- Manage relationships with Clients (with Auditees) and stakeholders through regular liaison and consultations with the objective of
- achieving improved client satisfaction;
- Ensure effective management of resources (i.e. budget/finances, asset) within the Unit;
- Ensure effective Human Capital Management (Leadership)

Qualifications and Experience

Minimum: 3-4 year National Higher Diploma / National First Degree in Accounting and/or Internal Audit / NQF level 7 or a verified / certified alternative equivalent @ NQF Level 7 with the equivalent credits of a National Qualification. CA (SA), CIA, CISA or master's degree is preferred.

Must be a member of Institute of Internal Audit of South Africa (IIASA) in good standing.

Experience: 8 – 9 years' experience in internal audit; performance audit or external audit field of which 5 years should be at middle or senior management level. The incumbent will be required to engage with various stakeholders/role players and to travel nationally/internationally, as and when required and comply with IIA (SA) code of conduct.

Technical Competencies Description

Knowledge of: Understanding of various and relevant legislation: Knowledge of finance and accounting systems and practices; Professional Standards for the Practice of Internal Auditing; Internal Audit Principles; Project management; Policy Review; Risk Management; People management; Business advisory; Risk Based auditing; Analytical; Performance Auditing; Monitoring and Reporting; Auditing skills; Data analysis; Agile audit approach; Report writing skills; Facilitation and presentation skills.

How to apply

Internal candidates must apply using this email address: Sophia.internalrecruitment@sita.co.za

External candidates must apply using this email address: Sophia.recruitment@sita.co.za

Closing Date: 30 December 2020

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.
- CV's sent to incorrect email address will not be considered